

**Minutes of the St Ives Hockey Club Executive Team on 11 June 2009
St Ives Outdoor Centre 7.00 pm**

Present

Sandra di Lustro
Simon Fairhall
John Foxcroft
Andy Land
Kishor Shah
Julie Slater

Apologies

Ben Scarrow
John Tudor

		Action
1	<p>Matters Arising from Club Executive Team Meeting held on 7 April 2009 Clubmark – The Club members agreed the following policies at the AGM and these have been adopted by the Club Executive Team</p> <ul style="list-style-type: none"> * Safeguarding (Child Protection) including CRB checks * Equity * Volunteer Agreement Form * Codes of Conduct for <ul style="list-style-type: none"> • Club Officials/Volunteers • Parents/Guardians/Spectators • Junior Players • Coaches <p>SF to arrange for copies to be displayed on the Club noticeboards and issue copies to appropriate Club coaches.</p> <p>SF to work through the accreditation process.</p> <p>SdiL/KS to include reference to the policies in the fixture card.</p> <p>The policies are already on the club website.</p> <p>Development Plan – the Club Executive Team formally adopted the Plan and the 2009-10 specific actions to be discussed at the next meeting.</p> <p>Paintballing – SP had agreed to arrange this last season. SP to confirm status.</p> <p>Community Coach – SF to speak to Club Coaches about them covering the Friday Academy. Depending on the outcome of these discussions will depend on how we go back to Comberton with our requirements or not for 2009-10.</p> <p>Sports Physio – JS and SF to speak to Physio's they know about working with the Club and to report back to the next meeting.</p> <p>Indoor Hockey League - SF confirmed that Hinchingsbrooke was a possibility. Although it was decided not to run this for the season 2009-10 but plan it for 2010-11. SdiL to note for next season. JS agreed to run an inter club tournament in the season.</p> <p>Club Shirts – KS to get a price for 200 shirts only. The purchase of shorts/skorts and socks will be on top of this and separate. The shirts will be ordered during the summer months ready for the start of the season so once we have the price we need to make a quick decision to place the order. JS/SdiL to co-ordinate the ladies requirements.</p> <p>Ladies 1st Team sponsored kit (these will be held as pack of shirts and not handed and retained by players) – SF to speak to Helen Clarke. Helen needs to confirm to KS the information and requirements.</p>	<p>SF</p> <p>SF</p> <p>SdiL/KS</p> <p></p> <p>CMT</p> <p>SP</p> <p>SF</p> <p>JS/SF</p> <p>SdiL/JS</p> <p>KS</p> <p>JS/SdiL</p> <p>SF</p>

	<p>KS has purchased the junior kit, and equipment from the funding. There is a little funding left so once we have the inventories we can see what else is required.</p> <p>SF to pull together a Job Outline for the Junior Officer role.</p> <p>Kit Cupboards – The inventory check has been carried out and it was agreed that the SdiL will write to the Outdoor Centre with our suggestions for the Ladies and Men’s cupboards. Ladies cupboard to remove the shelving and Men’s cupboard purchase shelving unit to place in the shower area.</p> <p>Barracudas – display banners – SF to look into. JF confirmed £150 sponsorship received.</p> <p>Matters Arising from AGM 18 April 2009</p> <p>Constitution – The updates were adopted at the AGM. SF to pass a copy to BS for the Website.</p> <p>Petrol Allowance – to be reviewed at the beginning of the season - SdiL to note</p> <p>Vacant positions within the Management Team, Ladies and Men’s Officers. The Club Executive Team agreed to update the job descriptions by 17 June and then SdiL will advertise the vacant roles with the job descriptions. AL and JS to continue their efforts to fill their section roles.</p> <p>The following appointments have been made since the AGM. Junior Fixture Secretary – Sarah Browning Ladies Club Captain – Julie Slater Junior Officer – John Tudor</p> <p>SF also confirmed that as we have not, so far, found a Chairman for season 2009-10 he will continue. SF will work on those members who had previously confirmed not this year but will do in a later season. SdiL will include this in the advertising for vacant roles in the hope that someone comes forward.</p>	<p>KS</p> <p>SF</p> <p>SdiL</p> <p>SF</p> <p>SF</p> <p>SdiL</p> <p>CET SdiL AL/JS</p> <p>SF SdiL</p>
2	<p>Reports</p> <p>Treasurer</p> <p>JF reported that the season’s accounts were just about there and once completed they will be issued to CMT and placed on the Website.</p> <p>Cambs Ladies League has issued a £50 for non attendance at the AGM (due to mix up with AGM emails received).</p> <p>KS asked to purchase and engrave a tankard for Hugh Prior following his retirement from the Club.</p> <p>SdiL to note for next season the increase to Junior subscriptions/fees (this has come from the parents for confirm they the current level is low).</p>	<p>JF</p> <p>KS</p> <p>SdiL</p>
3	<p>Training</p> <p>SF has confirmed with Simon Shorter that he will continue with 1st Ladies and Men’s training on Monday evenings. He will continue with Wednesday Club training if there is no one else in place. SF to contact Club coaches either currently coaching or those with Level 2 to see there is anyone interested in taking this on either solely or as a group (pay) around £10 per hour. We will advertise internally and externally.</p> <p>SF confirmed Will Tomsett is running this through the summer.</p> <p>Discussion took place around Monday and Wednesday sessions and it was agreed that KS would look into the following pitch bookings:</p>	<p>SF</p> <p>KS</p>

	<p>Monday – whole pitch 6 – 8 pm Juniors 8 – 9.30 pm Club training</p> <p>Wednesday – whole pitch 7 – 9 pm 2 sessions 1 hour - 1st team Ladies and Men's</p> <p>KS to confirm once this is confirmed and then communication will be necessary to CMT, Club Coaches and then the Club Members. These bookings will impact on SF's discussions on finding coaches for sessions.</p>	KS
4	<p>League/Umpire AGM Attendance JF and SF attended the County Hockey AGM KS is going to the Umpires AGM No one attended the Cambs Ladies or East League AGMs</p>	
5	<p>Grants/Sponsorship SF applying to Sport England for a small grant to help with a Junior Director of Coaching.</p>	SF
6	<p>Any Other Business AL raised a couple of points on behalf of BS.</p> <p>BS wants the Men's 1st team to have extra friendly games which he is prepared to arrange, book pitches, umpires etc.</p> <p>Summer Fitness – To be arranged by BS and will go ahead but with no cost to the Club from the end of June on the pitch but self funding.</p> <p>BS was asked to add additional information on the Website to confirm to members when the pitches are booked for training times, dates and who the training applies to.</p>	<p>BS</p> <p>BS</p> <p>BS</p>
6	<p>Meeting closed at 8.30 pm Next meeting – Club Management Team w/c 20 July 2009 – SdiL to arrange.</p>	SdiL