

Minutes of the St Ives Hockey Club Management Team on 27 July 2010

Present

Present

Ally Brennan
 Pete Brennan
 Sandra di Lustro
 John Foxcroft
 Graeme Hammond
 Ben Scarrow
 Julie Slater
 John Tudor

Apologies

Jamie Moise
 Alex Prestage
 Kishor Shah

		Action
1	Matters Arising from CMT Meeting – 17 June 2010	
	Captains/Vice Captains for Men – PB confirmed no volunteers at present. Agreed to wait until the season commences to see who is in which team etc and then have someone carrying out the admin role and then another in charge of the pitch.	PB
	PB confirmed that he would look at the movement of players between the Men's 3 rd and 4 th teams this season.	PB
	BS confirmed that Andy Land would not be playing this season and it was suggested that we approach him about a role to promote the Club. BS to discuss with Andy.	BS
	Badgers games – JT to liaise with Stuart Bryden to arrange 6 games through the season in September.	JT
	JS to liaise with Abby Holland and Shelley Read about Girls U18 team at the beginning of the season and then discuss options with the Coach.	JS
	Junior County Representation – Coaches to identify suitable players in September and also check with players if they have been involved before. AB to send details of those players to Sally Tippen.	JT/AB
	Junior Training - KS to sort out the cover by parents on the Monday desk.	KS
	CRB records – GH to speak to Simon Fairhall concerning the CRB paperwork for those individuals who have been checked. New applications would be required for Shelley, Abby, Ross etc.	GH
	SdiL to check with Simon Fairhall who has been lined up to attend Monday evenings in September. SdiL to liaise with AB/PB about the date for the invite to England Hockey (Club Engagement Scheme).	SdiL/PB/AB
	BS to issue a proposal on advertising rates on website and to look at a Stop Press item on the website, possibly flashing, and that the message is fully visible when accessing the website	BS
	JS to confirm if the Ladies are proceeding with hot teas (provided by One Leisure) and how the additional costs are to be covered.	JS
	JS confirmed she was unable to find a contact at RAF Wyton for indoor bookings. BS was asked to nominate a Captain for Indoor and then they would be ask to pick this up	BS
	PB has spoken with Ross who is happy to coach the ladies 1 st team. He will attend home fixtures for £30 and unless the away fixture is local the team will go without him. The Ladies 1 st team have been raising monies and with the extra £1 they will charge on their match fee the cost should be covered. PB to check if there is a contract in place for Simon Shorter and if so prepares the same for Ross. PB confirmed Simon Shorter is happy with the same rates as last season and will coach the Men's 1 st team.	PB

	<p>Ben has visited Slepe Hall, St Ives for the End of Season Dinner but confirmed it is not suitable. There is a further venue to check Burleigh Hill Farm and a report will be made at the September meeting.</p> <p>Ben to arrange access to the Database for all CMT members and will prepare some guidance notes</p> <p>Kit Inventories have been updated. The GK kit needs to be checked further which SdiL/KS will arrange. SdiL confirmed they would let JF know by the 6th August what kit/equipment will need to be purchased. It was agreed at the meeting that GK helmets would be replaced for all teams.</p>	<p>BS</p> <p>BS</p> <p>SdiL/KS</p>
2	<p>Internal Reports</p> <p>JS reported that Ladies Fixtures are in place and that the Ladies section is hopefully of many returning players this season.</p> <p>BS confirmed that the website will be updated shortly and that Phantasy Hockey will be launched for this season.</p> <p>Sport Fest on 17 July went well. It was agreed that we should purchase some advertising equipment for such events ie Gazebo and Flags/Pop Ups – PB to action. JT confirmed he had details of this type of equipment and would send it through to PB.</p> <p>JF reported by the budget is in preparation and there is a surplus of £3,000 but this could disappear through the season.</p>	<p>BS</p> <p>PB JT</p> <p>JF</p>
3	<p>External Reports</p> <p>Clubmark – Simon Fairhall is finalising the portfolio and is just waiting for some information from One Leisure (Risk Assessments and Procedures). Deadline for completion is end of August. A session will be arranged for assessors to visit. SF to see this through to the end. PB to liaise with Simon.</p> <p>SdiL outlined the requirements when booking a pitch at the Outdoor. It was agreed that only the following individuals will be able to book pitches on behalf of the Hockey Club and this would be confirmed to the Outdoor. Club Secretary Junior, Ladies and Men's Fixture Secretaries</p> <p>SdiL to check status of documents with Kat.</p> <p>BS to put a section on the website to display the pitch bookings.</p> <p>Grants – Simon Fairhall to action.</p>	<p>PB</p> <p>SdiL</p> <p>BS</p>
4	<p>Any Other Business</p> <p>Club Day Format 1200 – 1230 Juniors JT to invite (7-12 yrs) Match fee £2 1230 – 1600 Members (13 yrs +) Match fee £5 includes a burger)</p> <p>1230 session – teams will be arranged on the day – players will need to register between 1130 -1200.</p> <p>SdiL to prepare draft publicity for the day to CMT.</p> <p>Barbeque will be run – SdiL to book with Outdoor, BS to purchase food, SdiL to locate Chefs.</p> <p>CRB registration forms will be issued at Club Day by GH.</p> <p>Competitions Entries – SdiL to enter U18 Girls and Ladies 1st Team. BS to enter Mens 1st to Indoor tournament.</p>	<p>Sdil</p> <p>SdiL/BS</p> <p>GH</p> <p>SdiL/BS</p>

<p>KS to confirm Pool Umpires for this season.</p>	<p>KS</p>
<p>Development Plan agreed to review in the Autumn (look at current Plan and make proposals – SdiL to note.</p>	<p>SdiL</p>
<p>Shirt Replacement (last set cost £7,000) SdiL to check with KS about existing sets for new players</p>	<p>SdiL</p>
<p>CMT to make a proposal at the AGM concerning future provision/plans. SdiL to note.</p>	<p>SdiL</p>
<p>The CMT acknowledged the efforts KS has put into the Kit replacement and the ordering processing in the summer.</p>	
<p>JF to update the Team Accounting and Standing Order forms (incl version number).</p>	<p>JF</p>
<p>PB to speak with Simon Bollom for a team to play on 23 August against a touring side.</p>	<p>PB</p>
<p>Meeting closed at 9.15 pm</p>	